

Job Profile

Job Title	Technical Quality Manager
Reports to (job title)	Senior Technical Quality Manager
Job Reference No.	HOMEJD899

The job in a **nutshell...**

You'll work as an integral part of the project team before and during the construction phase, including inspections and reporting, providing advice on technical design and specifications, and ensuring quality homes are delivered on time. As our internal expert on building construction, quality and defects, you are our go to person for providing technical advice and guidance.

You'll manage the quality of our homes during construction, ensuring compliance with agreed designs, specifications, inspections and adherence to standards. You'll ensure we deliver a great customer experience and high-quality product, managing inspections at key build stages, including leading up to handover and at the end of the defect liability period.

What **success** will look like...

- Consistently delivering quality homes, working collaboratively with Development & Delivery colleagues and project teams, advising on specifications, technical design and quality.
- Excellent monitoring and management of quality and compliance during the construction phase, in accordance with Home Group's standards, procedures, approved drawings and specifications. Build quality is in line with building regulations, health and safety, legal and ecological requirements with variations identified. Advice provided on Fire Safety and Building Safety, including sign offs where relevant.
- A great customer experience is delivered by managing the inspections and reporting at key build stages, including leading up to handover and at the end of the defect liability period, referring to plans, photographing works, taking measurements and checking materials.

- Driving technical design and quality, so that each scheme delivered is appropriate for Home Group. Reviewing and signing off certificates, documentation, drawings and specifications, at key stages, as being a suitable standard and sufficiently describing the works. All required handover information is reviewed and confirmed as suitable and meeting Building Safety requirements.
- Attending pre-construction, site meetings and other technical project meetings to provide technical and quality input, carrying out reviews of design standard compliance and actively contributing to project risk assessments, actions and mitigations.
- Regular monitoring and recording of inspections by Building Control and NHBC/Warranty is in place, tracking issues raised ensuring rectified accordingly. Contractors are held to account for quality, workmanship and safety on our construction sites at all times.
- Homes are delivered on time and programme risks managed through close working with project teams, carrying out regular reviews on contractor build programmes against progress of works, providing advice on handover dates and program risks.
- Keeping up to date with external and internal changes to manage risk to Home Group, identifying and reporting on lessons learned to contribute toward driving technical quality standards.

You'll already have these **brilliant** skills, qualifications and knowledge...

Transferable Skills.	Technical qualifications, experience and knowledge.
<p>Has an eye for detail</p> <ul style="list-style-type: none"> • Pays attention to the details • Has the technical qualifications and appropriate skills and experience • Applying legislation, working within policies and procedures. • Using and recording information, accurately and timely. 	<p>Educated to degree level in a relevant discipline (or equivalent experience/qualifications), holding, or be working toward, a professional accreditation such as RICS, CIOB, ICWCI, RIBA or equivalent.</p>
<p>We are great influencers</p> <ul style="list-style-type: none"> • Be a real self-starter – organised, proactive and a technical specialist. • Build rapport and develop relationships. • Know how to get the best out of those you work with. 	<p>Experience of the full development process with a residential developer, contractor or consultant in the construction or housebuilding industry. With technical knowledge in identifying defects, snags and general construction quality. Up to date working knowledge of the associated regulations, codes and standards, including materials, trades, methods and legal requirements.</p>

Know how the world works and our place within it

- Take responsibility for making sure your knowledge is up to date
- Understanding the external influences on Home Group and what our competitors are doing
- Understand our current challenges and what this means for us.
- Understanding how your role makes a difference to our customers

As safety is of paramount importance, a detailed understanding of Health & Safety regulations and experience of ensuring sites and assets remain safe, including an understanding of fire and building safety requirements. Hold, or prepared to work toward, a site safety accreditation such as CSCS or equivalent.

We'd also love you to have, or be **brilliant** at... (but don't worry if not)

A driving licence and access to a vehicle, as the role's coverage is multi regional with the expectation for overnight stays and flexibility to attend meetings.

Understanding of Home Group services and knowledge of the areas in which Home Group operates.

The ability to bring competing interests together that best serve our social purpose and for the good of our customers.

We're all **accountable** for...

Health and Safety of our ourselves and others; put simply this includes taking the time to complete all learning, understanding your role-specific responsibilities, working with reasonable care and taking steps to address and report problems related to Health and Safety.

Taking a proactive approach to your learning and development in order to be the best you can be. This includes understanding and keeping up to date with all of our relevant policies and processes as well as taking advantage of all the learning opportunities and resources available to you ... they're there for a reason but don't worry, we'll help keep you informed along the way.

Promoting equality, diversity and inclusion as a top priority at Home Group; leading by example in your actions and demonstrating our Brilliant People behaviours.

Keeping things compliant! You'll have role-specific and organisational goals but it's important you take these seriously and keep people and information secure and safe within the scope of doing your bit here at Home Group.

Comfortable operating in a modern digital workplace, including using digital tools to work collaboratively and productively.

Other **important** stuff...

You'll be a budget holder? No ☒ Yes ☐

You'll manage people? No ☒ Yes ☐

OFFICIAL

We all work flexibly at Home Group but the level of travel in this role is usually...

Occasional ☐ Regular ☐ Frequent ☒

This role requires a DBS check No ☒ Yes ☐

Basic ☐ Standard ☐ Enhanced ☐

